



# TRA

Deadline: \_\_\_\_\_

Further to your application for a **SPANISH WORK AND RESIDENCE VISA** we list below the documents that have been presented and those you are still to submit. You have a fifteen-working days deadline to submit the outstanding documents; failure to do so before the deadline will result in your application being dismissed.

Surname: \_\_\_\_\_

Name \_\_\_\_\_

Applicant Passport No. \_\_\_\_\_

Represented by: \_\_\_\_\_

Relationship: \_\_\_\_\_

Reason for appointing a representative: \_\_\_\_\_

Sub- mitted	Outstan- ding	DOCUMENTS
		* <b>National visa application form</b> dully fulfilled and signed by the applicant or representative if applicable
		* <b>Applicant's passport valid for at least one year</b> , with at least one blank page to affix the visa.
		* <b>One photocopy of the data page of applicant's passport</b>
		* <b>Two recent color passport photographs</b> on white background
		<b>Copy of the residence permits issued during the last 5 years by The UAE or any other country</b> (only in case of applicants 18 years old or above).
		<b>Original and photocopy of a good conduct certificate or equivalent</b> (only for applicants over 18 years old) issued by the local police authorities of the country (countries) of residence over the last 5 years. The certificate issued by the UAE <b>must be legalized</b> both by the EAU Ministry of Interior and Ministry of Foreign Affairs (MOFA). <b>This document must be translated into Spanish</b> by a sworn translator.
		<b>Original and a photocopy of a Medical Certificate</b> <b>Medical certificate</b> stating <b>explicitly</b> that the applicant does not have any <b>disease according to the International Health Regulations (IHR) 2005</b> . <b>This document must be translated into Spanish</b> by a sworn translator.
		* <b>From Spain:</b> copy of <b>“Autorización de Residencia Temporal y Trabajo por Cuenta Ajena”</b> issued by <b>“Delegación o Subdelegación del Gobierno”</b> .
		* <b>From Spain:</b> Copy of the Employment Contract linked to the residence permit, stamped by the correspondent Immigration Office in Spain ( <b>“oficina de extranjeros”</b> ).

**\* Application will not be accepted without this document**

Dubai,

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Applicant full name: \_\_\_\_\_