



MINISTERIO
DE ASUNTOS EXTERIORES
Y DE COOPERACIÓN

EMBAJADA DE ESPAÑA
ABU DHABI

WORKING AND RESIDENCE VISA FOR EMPLOYEES

The applicants must submit their application forms for this visa in person along with the following documents:

1. National visa application form: to be dully filled in all blanks, in English or Spanish, signed and dated by the applicants themselves with two personal recent biometric passport sized-photographs. The application form can be downloaded from Embassy of Spain in Abu Dhabi website:

<https://www.exteriores.gob.es/en/EmbajadasConsulados/Documents/Consular/20210611-Formulario%20nacional%20espa%c3%b1ol-ingl%c3%a9s.pdf>

2. Passport: original and one copy of the first page of your passport and copy of your valid UAE residence visa. Passport should have a validity of at least four months from the date of your application submission. In case the applicant has resided during the last five years in The UAE, then copy of the residence permits issued by the local authorities within the last five years.

3. A good conduct/police clearance certificate or equivalent issued by the local police authorities of your country of origin or/and by the countries where you have been living for the last 5 years. This certificate has to be legalized by the Ministry of Foreign Affairs in UAE or the country where it has been issued and translated into Spanish by a sworn translator as per Annex I.

4. Original of the working and residence permit for employees issued by the correspondent Spanish authority (Autorización de residencia y trabajao inicial por cuenta ajena).

5. A copy of work contract for which has been granted the work permit (Autorización de trabajo y residencia inicial por cuenta ajena). It has to be **stamped by the Immigration Office in Spain (*Oficina de Extranjería*)**.

6. Certificates not including the following sentence or similar: "the applicant does not have any disease according to the International Health Regulations (IHR) 2005", are not acceptable.

- This certificate **must be legalized** both by the UAE Ministry of Health and Ministry of Foreign Affairs.
- Once stamped by MOFA, you will have to finalize the legalization of your document by visiting our Embassy on Tuesdays or Thursdays from 13.00 pm to 14.00 pm.



MINISTERIO
DE ASUNTOS EXTERIORES
Y DE COOPERACIÓN

EMBAJADA DE ESPAÑA
ABU DHABI

- Certificates issued by third countries must also be legalized by the Spanish Embassy in that country.
- Kindly note that the Hague Apostille might be required for certificates issued by third countries.
- **This document must be translated into Spanish** by a sworn translator. Kindly find a list of certified translators on Annex I.

7. Appointments:

Kindly contact BLS UAE Visa Application Centre or visit their website.



MINISTERIO
DE ASUNTOS EXTERIORES
Y DE COOPERACIÓN

EMBAJADA DE ESPAÑA
ABU DHABI

Annex I

List of sworn translators appointed by the Spanish Ministry of Foreign Affairs, European Union and Cooperation, who are available in the United Arab Emirates:

List of Translators Spanish/English/Spanish:

- 1- María José Ibarra Domene: 050 – 2897483 mariajoseibarradomene@gmail.com (Dubai)
- 2- Verónica Conesa Izquierdo: 056-6056984 veronicacone@gmail.com (Dubai)
- 3- María Gómez Amich: 052-5939169 mgamich84@hotmail.com (Dubai)
- 4- Yasmina Shawi Sanchez: 056-8978941 yasminshawishachez@hotmail.com (Dubai)
- 5- Claudia Lang-Lenton Arrizabalaga: 056-6448495 claudia.lenton@gmail.com (Dubai)
- 6- Laura de Lorenzo Alba: 050-2385033 laurade.89@gmail.com (Dubai)
- 7- Maria Flor Mateo Romo: 050-4049188 flor.mateo@gmail.com (Abu Dhabi)

List of translators Spanish/Arabic/Spanish:

- 8- Sara Hanna Montero: 052- 9117133 sarahannam@yahoo.es (Dubai)
- 9- Dina Hind Zarif Cócera: 052-9898301 dinahindzarif@gmail.com (Dubai)

Important to notice: *Translations made by sworn translators appointed by the Spanish Ministry of Foreign Affairs, European Union and Cooperation are valid in Spain without need of legalization.*



MINISTERIO
DE ASUNTOS EXTERIORES
Y DE COOPERACIÓN

EMBAJADA DE ESPAÑA
ABU DHABI

Annex II

Medical Certificate of Good Health

This certificate verifies that Mr./Ms.

.....
is free of drug addiction, mental illness, and does not suffer from any disease that could cause serious repercussions to public health according to the specifications of the International Health Regulations of 2005. These contagious diseases include, but are not limited to smallpox, poliomyelitis by wild polio virus, the human influenza caused by a new subtype of virus and the severe acute respiratory syndrome (SARS), cholera, pneumonic plague, Bellow fever, viral hemorrhagic fevers (e.g.: Ebola, Lassa, Marbug), West Nile Virus and other illnesses of special importance nationally or regionally (e.g.: Dengue Fever, Rift Valley Fever, and meningococcal disease).

Mr./Ms. is a very healthy individual in all senses, he/she has no pre-existing medical conditions, and she/he is capable of travelling abroad.

Original Physician Signature:

Place and date:

Official Physician Stamp:

Certificado Médico de Buena Salud

Por el presente se certifica que el Sr./Sra.

.....
No padece ninguna drogodependencia, enfermedad mental o alguna de las enfermedades que suponen riesgo para la salud pública de conformidad con lo dispuesto en el Reglamento Sanitario Internacional de 2005. Estas enfermedades incluyen, entre otras, la viruela, poliomyelitis por poliovirus, gripe humana causada por nuevos subtipos de virus, síndrome respiratorio agudo severo (SARS), cólera, neumonía, fiebre amarilla, las fiebres hemorrágicas virales (como el Ébola, Lassa, Marburgo, etc.), la fiebre del Nilo Occidental y otras enfermedades de ámbito nacional o regional (como el Dengue, fiebre del Valle del Rift, síndrome meningocócico, etc.)

El Sr./Sra..... Se encuentra en buen estado de salud general y presenta un historial médico libre de enfermedades, por lo que se estima apto para viajar al extranjero.

Firma original del médico:

Lugar y fecha:

Sello oficial del médico: