



TRA

Deadline: _____

Further to your application for a **SPANISH WORK AND RESIDENCE VISA** we list below the documents that have been presented and those you are still to submit. You have a fifteen-working days deadline to submit the outstanding documents; failure to do so before the deadline will result in your application being dismissed.

Surname: _____

Name _____

Applicant Passport No. _____

Represented by: _____

Relationship: _____

Reason for appointing a representative: _____

Sub- mitted	Outstan- ding	DOCUMENTS
		* National visa application form dully fulfilled and signed by the applicant or representative if applicable
		* Applicant's passport valid for at least one year , with at least one blank page to affix the visa.
		* One photocopy of the data page of applicant's passport
		* Two recent color passport photographs on white background
		Copy of the residence permits issued during the last 5 years by The UAE or any other country (only in case of applicants 18 years old or above).
		Original and photocopy of a good conduct certificate or equivalent (only for applicants over 18 years old) issued by the local police authorities of the country (countries) of residence over the last 5 years. The certificate issued by the UAE must be legalized both by the EAU Ministry of Interior and Ministry of Foreign Affairs (MOFA). This document must be translated into Spanish by a sworn translator.
		Original and a photocopy of a Medical Certificate Medical certificate stating explicitly that the applicant does not have any disease according to the International Health Regulations (IHR) 2005 . This document must be translated into Spanish by a sworn translator.
		* From Spain: copy of “Autorización de Residencia Temporal y Trabajo por Cuenta Ajena” issued by “Delegación o Subdelegación del Gobierno” .
		* From Spain: Copy of the Employment Contract linked to the residence permit, stamped by the correspondent Immigration Office in Spain (“oficina de extranjeros”).

*** Application will not be accepted without this document**

Dubai,

Date: _____

Signature: _____

Applicant full name: _____