



Sr. No	SCHENGEN VISA - CATEGORY A "AIRPORT TRANSIT"	REMARKS
1.	<p><b>Application Form:</b>            · Dully filled in all blanks in English or Spanish and signed and dated by the applicant himself.            · If the applicant is under the age of 18, <u>both parents</u> or <u>legal guardian/s</u> must present "Letter of consent" signed + original passports + photocopies + valid birth certificate of the minor translated into English or Spanish. Checklist and Application form must be signed by both parents or legal guardian/s.</p>	
2.	<p><b>Original letter from local sponsor</b>            · Written in English <u>stating purpose of trip, qualification, salary and start date of employment in the UAE. "Not older than 1 month"</u>            · If self-sponsor, copy of trade licence officially translated into Spanish or English</p>	
3.	<p><b>Passport</b>            · Passport with valid UAE residence visa with a minimum validity of 2 months from the date of expiry of requested visa.            · Passport must have at least 2 empty pages            · Passport validity of 3 months from the date of expiry of requested visa.            · Passport not older than 10 years, signed by bearer. Undamaged pictures securely affixed with/to passport.            · Previous passport, if applicable.</p>	
4.	<p><b>One recent biometric passport sized photographs</b>            · Pictures must comply with EU recommendations. (Refer to website for specifications)            · Should not be older than 6 months, with white background</p>	
5.	<p><b>Photocopies</b>            · Passport pages containing personal data and residency visa            · Previous Schengen, US, UK, Canada, Japan visas.</p>	
6.	<p>· <b>Overseas medical insurance</b> Valid for the duration of the requested visa and all Schengen countries. Must cover all risks expected during the time of stay in the Schengen area, including repatriation. Minimum coverage is 30,000€ + repatriation. (Medical insurances connected to credit cards are not accepted)            · Conditions must be stated either on insurance document or on separate confirmation letter "Insurance Policy / Table of benefits "            · Insurance must cover the total number of days from and back to UAE.</p>	
7.	<p><b>Valid visa for final destination.</b></p>	
8.	<p><b>Return ticket reservation</b></p>	

A Transit visa allows visa holders to stay in the international transit area of a Spanish airport, without access to the national territory, during stopovers or flight connections. Entry clearance requirements depend on the citizenship and resident status of the applicant (sometimes in a third country). You must confirm with your travel agent or airline whether your flight is scheduled via another airport. If you leave the airports international transit area (for instance, if you change the terminal), you will have to apply for Schengen visa - Category C.

Third countries whose nationals are required to have an airport transit visa (VTA) in Spa in ANGOLA, COTE D'IVOIRE, CUBA, DJIBOUTI, GUINEA- BISSAU, GUINEA CONAKRY, INDIA, LIBERIA, MALI, SIERRA LEONE, SYRIA, TOGO, AFGHANISTAN, BANGLADESH, ERITREA, ETHIOPIA, GHANA, IRAN, IRAQ, NIGERIA, PAKISTAN, DEMOCRATIC REPUBLIC OF CONGO, SRILANKA.

VTA is not required to holders of diplomatic, official or service or ordinary passport holders who are residents or holders of a valid entry visa in a Member state of the Agreement on the European Economic area, in Canada or the United States. VTA is not required for holders of diplomatic, official and service passports, or holders of a residence permit of a European Economic Area Country, Andorra, Canada, United States, Japan, Monaco, San Marino and Switzerland.

(In the case of Ghana and Nigeria, VTA is limited to citizens of these countries without a valid visa issued by a Member state of the European Union or a valid visa for a state party to the Agreement on European Economic Area, or to Canada, Japan, United States and Switzerland)

**REMARKS to be filled out by BLS staff ONLY:**

Applicant Request	Applicant Travels	Applicant Documents
Single	With_____family Member/s	Are complete
Multiple	With a group	Are Not complete
Why	Please specify details for both options	

**TERMS & CONDITIONS**

This information leaflet has been generated by the Embassy of Spain to the UAE and is valid for the visa application in the United Arab Emirates. It stipulates the legal requirements requested by this Embassy for this type of visa and is carried out in cooperation with BLS to facilitate your visa application. **READ IT CAREFULLY AND OBSERVE THE REGULATIONS.** Applicants are suggested to apply well in advance to the intended date of journey. **Visa process can take up to 3 weeks after your submission at BLS, if granted.**

THE EMBASSY DOES NOT PROVIDE ANY INFORMATION ON THE STATUS OF A VISA PROCESSING (neither by phone nor by email).

**INCOMPLETE APPLICATIONS:** Only complete applications can be accepted; **non-submission of required documents may lead to refusal of visa.** Once the application is submitted, no changes in dates or conditions of travel will be admitted unless duly justified.

**VISA FEES:** Must be paid upon submission of the above. Your application, passport and visa fee will be forwarded to the Embassy of Spain within one working day after submission (if submitted on Thursday, the application will reach the Embassy on Sunday). The service fee remains with BLS. **The visa fee is non-refundable.**

**PASSPORT WITHDRAWAL:** During the processing time the passport is secured in the Embassy. Passports can only be withdrawn during this period if a written request, signed by the applicant, is forwarded to the Embassy via BLS. No passports can be withdrawn directly from the Embassy.

According to Spanish regulations, the Consular Section of the Embassy of Spain in Abu Dhabi, through BLS:

- May request any other documents or a personal interview.
- Should resolve all applications within 3 months.
- May file the visa application if it has not been picked up by the applicant within one month of notification or grant.

<b>For BLS staff:</b> APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT	<b>For Visa Applicant:</b> I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION
City and Date :	City and Date :
BLS Staff Name:	Applicant /s Sign: